



**THE INTERNATIONAL CAT ASSOCIATION, INC.**  
ENTRY CLERKING EVALUATION



Please mail to:

*Elaine Hawksworth-Weitz*  
Entry Clerking Administrator  
PO Box 6065  
Edmonds, WA 98026

Please provide the Evaluator with a form and stamped envelope addressed to the Entry Clerking Administrator.

NAME OF ENTRY CLERK: \_\_\_\_\_

DATE OF SHOW: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME OF CLUB: \_\_\_\_\_

LOCATION OF SHOW: \_\_\_\_\_

**PRESENT STATUS**

- \_\_\_\_\_ NOT IN ENTRY CLERKING PROGRAM
- \_\_\_\_\_ LICENSED RING CLERK
- \_\_\_\_\_ LICENSED MASTER CLERK
- \_\_\_\_\_ ENTRY CLERK TRAINEE
- \_\_\_\_\_ LICENSED ENTRY CLERK

**NOTE TO EVALUATOR:**

Please review **ALL** paperwork **PRIOR** to completing this evaluation. You are requested to evaluate the clerk in complete candor. Your comments are held in strict confidence.

**PERFORMANCE**

YES                      NO                      N/A

Was the Catalog accurate?	_____	_____	_____
Were entry fees accounted for?	_____	_____	_____
Were the judges books accurate and legible	_____	_____	_____
Was the benching of the show hall done to your satisfaction?	_____	_____	_____
Did the entry clerk keep you informed throughout the entry process?	_____	_____	_____
Did the entry clerk promote the show on-line to your satisfaction?	_____	_____	_____
Would you want this individual to entry clerk for you again?	_____	_____	_____

Comments on strengths and weaknesses: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE RATE OVERALL PERFORMANCE**

SATISFACTORY

UNSATISFACTORY

EXCELLENT                      VERY GOOD                      GOOD                      FAIR                      POOR

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
EVALUATOR NAME

\_\_\_\_\_  
POSITION

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE